

# Accommodation Reservation Form

# SANE 2000

- Please print or type clearly - Retain a copy for your records -

Please fill out this form (one room per reservation form) and return it before March 21<sup>st</sup>, 2000 to:

Maastricht Exhibition & Congress Centre  
MECC Hotel Service  
PO Box 1630  
NL-6201 BP MAASTRICHT  
The Netherlands

Telephone: +31 (0)43 383 83 83  
Telefax: +31 (0)43 383 83 00

**Hotel reservation cannot be processed without a completed form and a NLG 250 deposit per room or credit card details.**

---

## Personal information

Mr/Mrs/Ms (surname): \_\_\_\_\_ Initials: \_\_\_\_\_  
Company/Institute: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ Postal code: \_\_\_\_\_  
Country: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Telefax: \_\_\_\_\_

## Room sharing information

Please supply the name of any person who is sharing your room:

Mr/Mrs/Ms (surname): \_\_\_\_\_ Initials: \_\_\_\_\_

---

## Hotel rooms

Date of arrival : \_\_\_\_\_ day \_\_\_ May 2000 \_\_\_\_\_ hour

Date of departure: \_\_\_\_\_ day \_\_\_ May 2000

Arrival by :  Car  Plane  Train  Other: \_\_\_\_\_

Please indicate your hotel selection in order of preference. (Refer to Hotel listing and rates)

Single room  Double room

1st Choice \_\_\_\_\_

2nd Choice \_\_\_\_\_

3rd Choice \_\_\_\_\_

Remarks: \_\_\_\_\_

---

Handicap Facilities Required:       Yes     No

If yes, please specify: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

---

### **Hotel deposit**

One of the following guarantees is required:

**o Swift transfer**

Payment of NLG 250 to bank account 57.55.85.692 of the ABN/AMRO bank (Maastricht), The Netherlands, in the name of MECC Hotel Service. Please mention the above account number clearly. Note: **Please include name participant, address and reference code: SANE 2000.**

**o (Euro)cheque**

(Euro)cheque for NLG 250 made payable to MECC Hotel Service. **Please indicate your card number, name, address and reference code: SANE 2000 clearly on cheques.** Personal cheques cannot be accepted.

**o Credit card guarantee**

The credit card will only be charged in case of cancellation or in case of no show. In case of no show the hotel is authorized to charge a max. of NLG 250 on the credit card. Please include the following information:

American Express       Eurocard       Visa Card       Diners Club  
 Company Card       Private card

In the name of      : \_\_\_\_\_  
 Company name      : \_\_\_\_\_  
 Mr/Mrs (surname) : \_\_\_\_\_  
 Card number        : \_\_\_\_\_  
 Exp. date            : \_\_\_\_\_ month \_\_\_\_\_ year

Signature card holder: \_\_\_\_\_

Payment may only be made in Dutch Guilders, free of bank charges. In the event of bank charges NLG 20 will be deducted from your hotel deposit.

*After receipt of your payment/credit card guarantee, the required accommodation will be booked and a voucher will be sent to you. Any deposit will be deducted from your hotel bill by trading the voucher at the hotel reception desk.*

---

All procedures mentioned in the "Accommodation form information" are applicable for your hotel reservation.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_