Accommodation Reservation Form **SANE 2000**

- Please print or type clearly - Retain a copy for your records -

Please fill out this form (one room per reservation form) and return it before March 21st, 2000 to:

Maastricht Exhibition & Congress Centre
MECC Hotel Service
PO Box 1630
NL-6201 BP MAASTRICHT
The Netherlands

Telephone: +31 (0)43 383 83 83
Telefax: +31 (0)43 383 83 00

Hotel reservation cannot be processed without a completed form and a NLG 250 deposit per room or credit card details.

Personal information

Mr/Mrs/Ms (surname): _____ Initials: _____
Company/Institute: _____
_____
Mailing Address: _____
City: _____ Postal code: _____
Country: _____
Telephone: _____ Telefax: _____

Room sharing information

Please supply the name of any person who is sharing your room:

Mr/Mrs/Ms (surname): _____ Initials: _____

Hotel rooms

Date of arrival : _____day ___ May 2000 _____ hour
Date of departure: _____day ___ May 2000

Arrival by : ❒ Car ❒ Plane ❒ Train ❒ Other: _____

Please indicate your hotel selection in order of preference. (Refer to Hotel listing and rates)

❍ Single room ❍ Double room

1st Choice _____
2nd Choice _____
3rd Choice _____

Remarks: _____
_____

Handicap Facilities Required: ❍Yes ❍No

If yes, please specify: _____
_____
_____

Hotel deposit

One of the following guarantees is required:

o **Swift transfer**
Payment of NLG 250 to bank account 57.55.85.692 of the ABN/AMRO bank (Maastricht), The Netherlands, in the name of MECC Hotel Service. Please mention the above account number clearly. Note: **Please include name participant, address and reference code: SANE 2000.**

o **(Euro)cheque**
(Euro)cheque for NLG 250 made payable to MECC Hotel Service. **Please indicate your card number, name, address and reference code: SANE 2000 clearly on cheques**. Personal cheques cannot be accepted.

o **Credit card guarantee**
The credit card will only be charged in case of cancellation or in case of no show. In case of no show the hotel is authorized to charge a max. of NLG 250 on the credit card. Please include the following information:

❍American Express ❍ Eurocard ❍ Visa Card ❍ Diners Club
❍ Company Card ❍ Private card

In the name of : _____
Company name : _____
Mr/Mrs (surname) : _____
Card number : _____
Exp. date : _____month _____ year

Signature card holder: _____

Payment may only be made in Dutch Guilders, free of bank charges. In the event of bank charges NLG 20 will be deducted from your hotel deposit.

After receipt of your payment/credit card guarantee, the required accommodation will be booked and a voucher will be sent to you. Any deposit will be deducted from your hotel bill by trading the voucher at the hotel reception desk.

All procedures mentioned in the "A*ccommodation form information*" are applicable for your hotel reservation.

Date: _____ Signature: _____